

Information on how to improve your presentation

Although most links assume a PowerPoint presentation, it is not necessary to use PowerPoint or slides. A good story linked to a small group work assignment or group discussion can be equally powerful.

Inform the conference organizers well in advance if you would need presentation materials that go beyond the projector, flipchart, pens and post-it notes that will be available. We wholeheartedly support alternative presentation formats and facilitation ideas, but we can't guarantee that we will be able to provide everything you wish for. If your presentation / facilitation format would be very exotic or unique, make sure you take along the props you would need.

General guidance on presenting:

Forbes – 10 Things to Do Instead of PowerPoint

<http://www.forbes.com/sites/nickmorgan/2011/06/13/10-things-to-do-instead-of-power-point/>

(Note that some of the recommendations, like participatory video creation, will be too extensive to fit the conference program)

SOAP Presentations – A Successful Presentation: Steve Jobs without PowerPoint; oops , Keynote

<http://soappresentations.com/a-successful-presentation-steve-jobs-without-powerpoint-oops-keynote/>

SOAP Presentations – The 10 Worst Body Language Presentation Mistakes

<http://soappresentations.com/the-10-worst-body-language-presentation-mistakes/>

Evergreen Data – Introducing the Data Visualization Checklist

<http://stephanieevergreen.com/dataviz-checklist/>

American Evaluation Association – Potent Presentations Initiative

<http://p2i.eval.org/>

SOAP – What's the Best Way to Win Over an Audience?

<http://soappresentations.com/whats-the-best-way-to-win-over-an-audience/>

SOAP – 8 Tips for Grabbing (and Holding) Audience Attention

<http://soappresentations.com/8-tips-for-grabbing-and-holding-audience-attention/>

Evergreen Data – How to Effectively Present Quotes

<http://stephanieevergreen.com/how-to-effectively-present-quotes/>

PowerPoint presentations:

Evergreen Data – Top Four Mistakes Seen in Conference Presentations

<http://stephanieevergreen.com/top-four-mistakes-seen-in-conference-presentations/>

SOAP – The 8 Essentials of the Great Presentation Outcome

<http://soappresentations.com/the-8-essentials-of-the-great-presentation-outcome/>

Evergreen Data – Lessons from a 4th Grader’s PowerPoint

<http://stephanieevergreen.com/lessons-from-a-4th-graders-powerpoint/>

SOAP – Nothing Great Gets Done with a Bad Beginning

<http://soappresentations.com/nothing-great-gets-done-with-a-bad-beginning/>

Evergreen Data – Before & After: Jody Fitzpatrick’s Presidential Keynote Slides

<http://stephanieevergreen.com/before-after-jody-fitzpatricks-presidential-keynote-slides/>

Evergreen Data – Rule of Thirds Template for Slide Layout

<http://stephanieevergreen.com/rottemplate/>

Evergreen Data – Bleeding your Presentation

<http://stephanieevergreen.com/bleeding-your-presentation/>

Hand-outs / Print-outs:

Everygreen Data – Design in a Black & White Environment

<http://stephanieevergreen.com/design-for-federal-proposals-aka-design-in-a-black-white-environment/>

John Richardson – Creating a Signature Presentation: Smart Handouts

<http://personalsuccesstoday.com/creating-a-signature-presentation-smart-handouts/>

(NOTE: The print-outs will be in black and white and use the template provided)